

**Job Title****Youth Specialist****FTE****1****Reports To**

Community Engagement Manager

Position Description

The Youth Specialist provides leadership and healthy relationships training, guides and supports the community action projects of Fuerza Unida Amig@s Youth Peer Leaders. The Youth Specialist will work in partnership with Latin@ youth to identify opportunities, design and implement strategies in the areas of: community leadership, education, civic engagement, self-sufficiency and agency, health and wellness, relationships and personal advocacy. The Youth Specialist will be based out of the administrative offices and will spend time working with Latin@ youths in schools and out in the community.

Functions**Fuerza Unida Amig@s - Youth Peer Leaders**

- Recruit, train, and support 8-10 Latin@ youth peer leaders annually to participate as Fuerza Unida Youth Amig@s.
- Responsible for the facilitation of Latin@ girl leadership circles at independent school district 196, Agape, Long Fellow and at El Colegio Charter School.
- Participate in action planning process with youth Amig@s and work in partnership with staff and community partners, if needed, to provide ongoing coaching for the implementation and completion of community action projects led by youth leaders.
- Participate and support youth participation in workshops/webinars to other Latin@ youth and/or youth in general, PSAs/videos, Annual Youth Leadership Conference, Latino youth Summer Camp etc.
- Develop and implement the annual Youth Leadership Conference in partnership with the youth leaders, Violence Free MN, staff, mentors, and community partners.
- Establish relationships with key youth serving community partners interested in leadership opportunities for Latin@ youths and their organizations.
- Implement, support, and evaluate the youth amig@s' program initiatives to meet program and organizational goals.
- Submit thoughtful and timely programming reports and documentation as required.
- Team with supervisor and other staff as needed to ensure quality services are provided and evaluated.
- Maintain current knowledge of relevant community resources.
- Work with the community engagement manager to analyze program data to support program evaluation and outcomes tracking.



- Enhance and maintain a current youth amig@s' database.
- Conduct monthly, quarterly, and yearly reporting based on funder specifications and other organizational needs.
- Work with Community Engagement Manager to organize youth Amig@s recognition programs and special events (may be in conjunction with other Fuerza Unida Amig@s events).
- Participate in in-service and other job-related training.
- Attend monthly agency staff meetings, team meetings and individual weekly supervision meetings with Community Engagement Manager.
- Work with supervisor to develop an annual work plan based on grant expectations and programmatic benchmarks.
- Work with the Community Engagement Manager and Men and Boys Coordinator in the planning and implementation of youth overnight camps, adult & parent retreat, and other related family engagement activities.

Teamwork Environment

- Work in collaboration with other work areas such as Family Advocacy, to effectively fulfill responsibilities and agency goals. Be available to other team members for the same purpose.
- Participate in ensuring focus on agency mission and fulfilling agency goals.
- Forward agency strategy toward influencing change in the field of domestic violence.
- Promote effective communication, meeting challenges and decision-making.
- Provide ongoing coaching, training, support and an atmosphere for open communication.
- Assist coworkers in remaining outcomes-focused and grounded in a full understanding of the agency mission.
- Model leadership to sustain a positive work environment that embodies Latin@ cultural strengths, interdependence and communalism.
- Other duties as assigned.

Qualifications

Education and Experience

- Associate Degree or BA on Public Health or Youth Development
- OR
- An equivalent combination of education and experience.

- Experience in organizing, facilitating and engaging youth ages 11-18 in group activities and discussions.
- Experience working with youth, preferably with Latin@ youth, and adolescent mothers.
- Knowledge of sex education, mental health and suicide prevention preferred.



- Must be bilingual in English/Spanish
- Understanding of the dynamics of intimate partner violence, sexual violence and trauma including its effects on youth, children and parenting.

Skills and Abilities

- Understanding of youth development, strengths-based relationship building, and experience in motivating and supporting youth.
- Strong written, verbal and interpersonal skills
- Knowledge of the Latina community. Bi-cultural experience preferred.
- Ability to listen and resolve conflicts effectively.
- Ability to manage multiple priorities to ensure meeting deadlines.
- Excellent communication skills, professional demeanor, sound judgment, and strong organizational skills.
- Willingness to work collaboratively, but with the capacity to work independently
- Knowledge of and ability to use computers and other technical resources to effectively accomplish work.
- Ability to travel to various locations for regular meetings, trainings or events and work weekends or evenings as needed.
- Must have own transportation, valid driver's license and adequate automobile insurance.

What You Can Expect in This Position and From the Organization

- Due to COVID19 the Community Engagement Team will be working from home until further notice.
- Satisfaction that you are supporting positive change in people's lives and helping the movement to end domestic violence.
- Your opinion to be valued and considered when making local and national organizational decisions.
- Generous Personal Time Off and encouragement to maintain your wellbeing and network of support.

Working Conditions

Casa de Esperanza strives for a fully inclusive work environment and does not discriminate on the basis of race, creed, color, sex, national origin, ancestry, religion, age, disability, sexual orientation, or marital status.

The above statements are not intended to encompass all functions and qualifications of this position; rather, they are intended to provide a general framework of the requirements of the position. Job incumbents may be required to perform other functions not specifically addressed in this job description.



To apply

Send resume and cover letter to Isaac Hitz Graff at ihitzgraff@casadeesperanza.org